

Notice of Findings

Notice To: Kelsie Howard - Director
Facility Name: Kelsie's Little Blessings
Owner: Kelsie Howard
Site Address: 1308 E Pershing
City/State/Zip: Riverton, WY 82501

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 02/14/2022, and investigated by Tresa King.

A statement of childcare allegation, CPL-5226, was provided on 02/17/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Allegation: It was observed that a new central registry screen may not have been completed on Kelsie Howard. Central registry screen on file expired at of 1/15/22.

Explanation of Findings: Finding of non complaint. Licenser spoke to Kelsie Howard and she does not have verification that a new central registry screen was completed. Licenser checked data base and to date a new central registry screen has not been completed. Central registry screen on file expired 1/15/2022.

Action Required: Complete a corrective action plan detailing how you will ensure central registry screens a maintained and current of all staff.

Corrective Action Plan Due Date: 02/28/2022
Corrective Action Plan Achieved Date: 02/28/2022
Compliance Due Date: 02/28/2022
Compliance Achieved Date: 02/28/2022

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Tresa King
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Email: tresa.king@wyo.gov

Licenser Supervisor: Michelle Tucker
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: michelle.tucker1@wyo.gov

Signature: _____
Nichole Anderson for Tresa King

Date: _____

CC: